

# Fuels

## Introduction

The Fuels page is where Fuels are created and managed based on the fuels that the company uses. To reach the Fuels page, open the settings page by clicking on admin then clicking on the Fuels. Clicking on the three bars on the top left corner of the page will expand the side menu for easier access

## Fuels

As stated above, Fuels are created and managed here. Fuels are incredibly important to create as this is the product that is primarily being sold and without Fuels in the system, deliveries can't be routed or delivered for Customers. When arriving on the page, The page will show all Fuels created as line items with the following columns

- Fuel Name - this will appear as the fuel type created, eg. Oil, Propane, Diesel, etc.
- Status - Shows if the Fuel is currently active
- Play/Pause - Clicking here will activate or deactivate the selected fuel
- Trash - Clicking here will delete the selected fuel

Below that will show the Tank Size Template for the Fuel that was created and appears as follows

- Name - The name of the Tank System
- Size - The Size of the tank
- Useable - The amount of fuel that's useable, also the recommended amount volume that can be in the tank
- Optimal Delivery - The Optimal amount that the tank should be filled to
- Active - Toggle to make the fuel active or inactive
- Actions - Actions that can be taken on the Template
  - Edit- Clicking here allows for the Template to be edited
  - Trash - Clicking here will delete the template

## Creating Fuels and Tank Templates

Creating a fuel is simple and is done by simply typing the name of the fuel being created in The New Fuel Name Box and clicking on the Add Fuel button. This will now add the fuel to the system and will be added as a line item to the Fuel Page. From here the fuel can be used to set up fuels deliveries, but creating a fuel can be taken a step further by adding a Tank Size Template. To add a Fuel Template, click on the Add Template button after a fuel is created, this will bring up the Add

Tank Size Template popup. A general warning will first appear stating that Capacity, Recommended Volume and Optimal Volume must be greater than 0 with a small guideline at the bottom of the page. Note that this is the tank that is on the companies property or where the company gets it's fuel from for management and keeping track of how much fuel is available for delivery. The following fields should then be filled

- Name - The name of the Fuel System
- Tank Capacity - The actual size of the Tank
- Recommended Volume - The recommended max amount that should be in the tank
- Optimal Delivery Volume - The optimal amount that should be delivered to the tank

Once finished, simply click on the Create button and the Tank Template will be created and added to the Fuel. Clicking cancel will close the popup and void out any information that was filled in the fields

## Editing Fuels and Tank Templates

While a created fuel cannot be edited, simple actions such as activating and deactivating a fuel can be done by clicking on the pause or play button. Of course the fuel can be deleted as well if need be. A Tank Size Template on the other can be edited and is done simply by clicking on the edit button under the Actions part of the template. After clicking, the Edit Tank Size Template, which is the same as the Add Tank Size Template with the exception of the fields already filled out. The fields can then be edited and clicking on update will update the template if any changes were made and clicking on cancel will close out the window and void out any changes made.

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